### Patrick McManus, MSIE, MBA, CFE

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**Business Leader | Analyst | Risk Manager | Fraud Examiner**

Patrick is a master’s educated and professionally certified financial analyst with extensive experience providing the leadership and guidance necessary to drive achievement of key organizational goals and objectives. Patrick is adept at combining information technology best practices with big data and business requirements to develop and implement customized solutions in line with organizational goals that drive increases in overall business effectiveness. His success comes as a direct result of demonstrating an ability to build strong relationships with key stakeholders to draw alignment with critical project initiatives.

# Education

**MASTER of BUSINESS ADMINISTRATION, NMSU May 2005**

* Collaborated with Sandia National Lab to market a patented film material offered for commercial use

**MASTER of SCIENCE in INDUSTRIAL ENGINEERING, NMSU May 2006**

* Graduate Student Senator, Association of Students at NMSU
* Received the *Gary Bond Leadership Excellence Award,* Graduate Student Council

**BACHELOR of SCIENCE in ENGINEERING TECHNOLOGY, NMSU May 2003**

* President, Alpha Chi National Honor Society
* Vice President, Tau Alpha Pi Engineering Honor Society
* Graduated with Distinction in University Honors (Economics Thesis) & Department of Engineering Honors

# Certifications

**CFE**, Certified Fraud Examiner #524817, Association of Certified Fraud Examiners, Austin, TX **Jan 2016 – current**

**CCEP-I**, Certified Compliance and Ethics Professional, Compliance Certification Board, Amsterdam, NE **Jun 2017 – May 2019**

# Experience

**FINANCIAL ANALYST, GS-12 full time - 40 hours/week - Oct 2006 to Present**

***USDA Forest Service, CFO, Financial Reporting, General Ledger & Treasury Symbol Analysis, Albuquerque, NM***

* I reconcile the Agency’s accounting data in our General Ledger (SAP chart of accounts) in support of an unqualified audit opinion of the financial statements (This is my staff’s mission statement).
* I use my expert knowledge of the USDA’s SAP Accounting System (FMMI) to write ad-hoc queries and engineer business processes that accomplish reporting objectives and help improve the quality of the Agency’s reportable accounting data:
	+ I use root cause analysis and reverse engineering techniques to identify issues caused by wrong or incomplete accounting transactions. I just recently finished a project for the ASC B&F Reimbursable and Advanced Collection Agreement (RACA) Branch where I analyzed the accounting data from our Federal Transaction Register by key dates and General Ledger Accounts to identify critical accounting errors for them so that the Agency can be in compliance with canceling our “no year” Treasury Symbols and Funded Programs as mandated by OPM.
	+ My custom reports of summarized accounting data help to verify the effectiveness of the Agency’s internal controls (ICOR) as well as ensure the timeliness and validity of reportable transactions between our Chart of Accounts (SAP - HANA) and four dissimilar subsidiary feeder and public reporting systems.
* I wrote and implemented the Agency’s DATA Act D2 File reporting processes for Awards, Grants, Assistance, and Cooperative Agreement payments to Treasury’s [USASpending.gov](https://www.usaspending.gov/#/). I built the process in Excel PowerPivot, in full compliance with FAR requirements and the Digital Accountability and Transparency Act of 2014 (DATA Act).

**ADJUNCT FACULTY part time ~ 10 hours/week (course load and class size vary by quarter) - Apr 2011 to Present**

***National American University, Albuquerque Campus & Online***

* I design instruction plans though the development of course work, outlines, and syllabi to achieve overall program objectives.
* I wrote the CI3155 Ethics in Information Technology curriculum in 2015.
* I redesigned the CI4223 Integrative Systems Project course to fully align with approved IT program exit objectives in 2016.
* Course Instruction (currently teaching in bold):
	+ CI1150 *Intro to Computer Information Systems*
	+ **CI1420 *Principles of Programming***
	+ CI3010 *Linux*
	+ CI3091 *Database Design & Management*
	+ CI3155 *Ethics in Information Technology*
	+ CI3715 *Cybercrime and Information Systems*
	+ **CI4220 *Project Management***
	+ *CI4221 Systems Analysis and Design*
	+ **CI4223 *Integrative Systems Project -* required capstone course for all four-year IT degree programs at NAU**

**FOUNDER, MANAGING PARTNER Apr 2008 to Dec 2018**

***Out of the Box, LLC, Albuquerque, NM -*** [***http://www.outoftheboxllc.com***](http://www.outoftheboxllc.com)

* I performed the following accounting and finance functions for the business:
	+ Managed the reporting requirements, client billing, purchase orders, payments to vendors, and tax compliance.
	+ Created and recorded the necessary journal entries for infrequent or unique business processes.
	+ Prepared and entered the required yearend adjustments for retained earnings, payroll accruals, etc.
* I successfully grew the company to generate over one million dollars in revenue:
	+ Performed financial consulting contracts for private businesses and various NM state agencies
	+ Performed Independent Verification and Validation of critical network infrastructure for several NM state agencies
	+ Contracted to design and deploy agency-wide SharePoint, ERP and CRM solutions for many NM state agencies
	+ Operated a brick-and-mortar retail store in Albuquerque, NM
* Employed and managed an office staff (2 FTE) and a team of network engineers (average of 3 FTE):
	+ Developed the business’s internal controls and trained the office staff to generate sales and expense forecasts
	+ Oversaw the design and implementation of client merchant services, POS systems, and PCI security configurations
	+ Performed hardware deployment contracts where I managed employees and team leaders across New Mexico
	+ Solved logistical issues and kept projects on track by redeploying resources to critical areas

# Professional Training

**USDA 2018 Financial Management Training**, Washington, DC **May 2018**

**2009-1 New Leader Program**, Graduate School, USDA **Sep 2009**

# Military Service

**INFANTRY - 11B Jan 1992 - Aug 1994**

***United States Army, A Co., 5th Bat., 502nd Infantry Div., Berlin, DE***

* Maintained Secret Clearance
* Honorable Discharge

**INFANTRY - 11B May 1989 - Jan 1992**

***Texas National Guard, A Co, 2nd Bat., 142nd Infantry Div. Lubbock, TX***

# Affiliations & Community Involvement

* **Member**, New Mexico Chapter #50, Association of Certified Fraud Examiners **2017 - Present**
* **Advisory Council Member**, Association of Certified Fraud Examiners **2016 - Present**
* **Member**, Association of Government Accountants **2013 - Present**
* **Volunteer Coordinator**, Service-Disabled Veteran IT Group of New Mexico **2009 - 2014**
* **Member**, Association of Certified Fraud Examiners **2007 - Present**
* **Chairman of the Board**, Albuquerque Art Consortium (nonprofit) **2006 - 2008**
* **Founder and Advisor**, Venturing Crew 459, El Paso, TX **2002 - 2006**
* **Executive Committee Member**, Boy Scouts of America, Yucca Council, El Paso, TX **2001 - 2006**
* **Camp Director**, Boy Scouts of America, Camp Dale Resler, Cloudcroft, NM **2001 - 2002**
* **COPE Director**, Boy Scouts of America, Camp Wehinahpay, Sacramento, NM **1996 - 1998**